

# AMERICAN WORLDWIDE ACADEMY

13215 NW 7th Avenue, North Miami, FL 33168 • Ph: 305.456.5948 Fax: 305.456.6796 • info@myawa.org



## ENROLLMENT AGREEMENT

Please complete sections ① ② ③ & ④



### ① STUDENT INFORMATION Print your name EXACTLY as you want it to appear on your High School Diploma

First Name: \_\_\_\_\_

Middle Name / Initial: \_\_\_\_\_

Last Name: \_\_\_\_\_

D.O.B.: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  Male  Female SSN: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Primary Language:  English  Spanish  Creole  Other: \_\_\_\_\_

Ethnicity:  African American  American Indian  Asian  Caucasian  Hispanic  Pacific Islander  Other (Mixed)

Email: \_\_\_\_\_

Previous High School Attended: \_\_\_\_\_ City: \_\_\_\_\_ # of Credits Earned: \_\_\_\_

Future Plans: \_\_\_\_\_

\* Please attach a copy of your photo identification card

### ② DIPLOMA PROGRAM

High School Diploma Program - Enrollment Fee \$50.00

College Preparatory Program (18 credits) \$600.00

Career Preparatory Program (18 credits) \$600.00

Credit Recovery Program (\$150.00 per credit)

- OFFICIAL USE ONLY -

Referral Name (How did you hear about us?) \_\_\_\_\_

Additional Options  S&H \$10.00 Standard  S&H \$35.00 Express  Mini Diploma \$10.00

Total Cost (Including Additional Options) = \$ \_\_\_\_\_

### ③ METHOD OF PAYMENT

Cash        Money Order  Cashiers Check  
(Payable to American Worldwide Academy)

If paying by credit card, please complete the following: Amount: \$ \_\_\_\_\_

Cardholder's Full Name: \_\_\_\_\_

CC#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Exp.: \_\_\_\_ / \_\_\_\_ CVV#: \_\_\_\_\_  
(Last 3 on Back)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

### ④ AMERICAN WORLDWIDE ACADEMY (AWA) DISCLAIMER

*I [student and guardian] certify: all information provided above is accurate. I understand that all coursework submitted to AWA will be of the above stated student only. I also understand that AWA is a Christian Faith Institution and I am able to uphold the standards of the school and meet all obligations spiritually, academically, and financially. Furthermore, I have read, understood and agree to the term and policies set forth by AWA, stated on the back of this enrollment agreement.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guardian Signature (If under 18): \_\_\_\_\_ Relationship to Student: \_\_\_\_\_ Date: \_\_\_\_\_

## **AMERICAN WORLDWIDE ACADEMY (AWA) POLICES & PROCEDURES**

- (1) All students understand prior to enrollment that AWA is a Christian Faith High School and all of our standards and values are consistent with the teachings of the Holy Bible. Students also understand that all of our courses (especially Science and History courses) are lessons that are taught from a Christian perspective.
- (2) Tuition includes AWA books & study guides (via email or AWA eCampus), grading, record services and graduation package. Printed AWA books & study materials are available for an additional fee.
- (3) AWA accepts all transfer credits, with a passing grade, from all secondary institutions accredited by Florida Coalition of Christian Private Schools Accreditation, or an agency listed with the United States Department of Education. Foreign transfer credit(s) must come from a secondary school approved by a governmental department. A minimum of 4.5 credits must be completed with AWA to graduate, regardless of the transfer credit received.
- (4) Students are responsible for fees incurred for requesting prior transcripts. A form is provided.
- (5) After receipt of enrollment application and evaluation of prior academic record, AWA will inform each student of the courses required for graduation.
- (6) Materials are made available to the student immediately upon receipt and approval of enrollment agreement, previous transcripts (if applicable), and enrollment fee. Students that enroll online will receive access to AWA eCampus upon approval.
- (7) In accordance with the Family Rights and Privacy Act of 1975, the Academy will not release information concerning a student's specific academic records without the consent of the student. AWA will only validate that a student has, or has not, graduated if requested by an employer, interested party, or post-secondary institution.
- (8) AWA will scan and upload all materials submitted, which will be available on each student's personal profile on the AWA eCampus.
- (9) All information is kept on the AWA secure online database. Every student may view and edit his or her personal information, refer family/friends, message school administration and teachers, print unofficial transcript, request official transcript, make payments, post writings to peers, submit assignments, etc., 24/7.
- (10) A diploma is awarded after all courses are completed and payment obligations are met.
- (11) American Worldwide Academy makes no guarantee that its credits or diploma will automatically be accepted at any other institution. If the student has questions about credit transfer, he or she bears the responsibility of verifying credit transfer with receiving institution prior to enrolling with AWA. AWA will assist in explaining its program to any institution that requests such information.
- (12) An overall Grade Point Average (GPA) required for each program respectfully is: 3.0 on a 4.0 scale for the College Preparatory Program; and 2.0 on a 4.0 scale for the Career Preparatory Program. The AWA grading scale is: 100%-90%=A(4.0), 89%-80%=B(3.0), 79%-70%=C(2.0), 69%-60%=D(1.0) and 59%-below=F(0). Passing grades for all courses are: A, B, and C. Failing grades are: D and F.
- (13) All students must be 16 years of age or older to enroll.

## **AMERICAN WORLDWIDE ACADEMY (AWA) TUITION PROTECTION AGREEMENT**

- (1) The enrollment/registration fee of \$50 is non-refundable.
- (2) Since each student receives educational services and educational materials at the time of enrollment, all tuition is none-refundable for any reason.
- (3) AWA does not have a stated payment plan. Rather, students will be informed of the total cost of the program, through graduation, and may make incremental payments of at least \$50 every 14 days to remain in active status. If a student does not make at least a \$50 payment every 14 days, and fails to notify AWA, he or she may be withdrawn. Students are obligated to pay off their balance as soon as possible.
- (4) If the student is withdrawn, for any reason, he or she must pay a \$25 reactivation fee if or when the student chooses to complete the program with AWA.
- (5) The high school diploma program must be completed within three years (36 months) from the date of enrollment. Failure to graduate within 3 years will automatically result in the student being withdrawn and all payments made will be forfeited.
- (6) Tuition includes the graduation package. Meaning, upon graduation, each student will receive an authentic American Worldwide Academy high school diploma. Unofficial transcripts can be accessed on the student AWA eCampus. Official transcript may be purchased for an additional fee.
- (7) One-on-one tutoring is available at the set rate of \$40 per hour with a 2 hour minimum. Private one-on-one lessons are in addition to the set tuition fee.

## **AMERICAN WORLDWIDE ACADEMY (AWA) HIGH SCHOOL DIPLOMA PROGRAMS**

Our High School Diploma Program was established to be completed on a course-by-course base. Students will have the option of choosing either the College Preparatory Program (18 credits) or the Career Preparatory Program (18 credits). Each course is either worth one (1) credit or half (.5) credit.

**COLLEGE PREPARATORY PROGRAM:** This is an 18 credit program designed for students that are planning on continuing their education to a post-secondary institution. Students will be provided with all study material required for each course. Each course must be concluded with a course exam to ensure understanding of course materials. Students must complete: 4 credits in English, 3 credits in Math (Algebra 1, Geometry, & Algebra 2), 3 credits in Natural Science, 3 credits in Social Studies (with 1 credit American History, 1 credit in World History, and 1/2 credit each in US Government and Economics), 2 credits in Foreign Language (Spanish I & II), 1/2 credit in Personal & Family Finance, and 2 and 1/2 credits in an electives.

**CAREER PREPARATORY PROGRAM:** This is an 18 credit program that is designed for students that are seeking graduation for entry into a career, personal satisfaction, or job promotion. Students will be provided with all study materials required for each course. Each course will be concluded with a course exam to ensure understanding of course materials. Students must complete: 4 credits in English, 3 credits in Math (one credit must be Algebra 1), 3 credits in Natural Science, 3 credits in Social Studies (with 1 credit American History, 1 credit in World History, and 1/2 credit each in US Government and Economics), 1/2 credit in Personal & Family Finance, and 4 and 1/2 credits in electives.

**CREDIT RECOVERY PROGRAM:** Students can take credits from AWA and transfer them back to the secondary institution (i.e. High School) that he or she currently attends. The student bears the responsibility to insure that credits will be accepted and approved prior to enrolling into American Worldwide Academy. Students that register for the Credit Recovery Program are limited to 2 credits per year.

## **AMERICAN WORLDWIDE ACADEMY (AWA) PRIVACY POLICY**

We make your information available to other institutions offering products and services that may interest you. The information will be limited to the student's name, mailing address, and phone number. If you do not wish for us to disclose this information, please mail a letter stating so to American Worldwide Academy, 13215 NW 7th Avenue, North Miami, FL 33168.